



Jakarta Home Search Questionnaire

Please ensure you fill out the required fields (*).

Any additional information you can provide us will help us respond to your needs more accurately.

Company Name*			
Company Address			
Contact Person			
Office Phone:	Mobile Phone:	Fax Number:	
Email Address*			
Is this assignment confidential?	Yes	No	If No, contact person: (or see above)

Employee's Name*				
Nationality				
Family Information	Single	Married	Children	Y N How many:
Name of Spouse			M	F
Children Names	Name: _____	Age: ____	M	F
	Name: _____	Age: ____	M	F
	Name: _____	Age: ____	M	F
	Name: _____	Age: ____	M	F
Current Home Address				
Home Phone:	Mobile Phone:	Fax Number:		
Email Address				
Housing Allowance (p/month)*	Amount \$(in USD):			
Type of Property*	Low-rise Apartment	High-rise Apartment	House	Townhouse
	Modern	Old/Traditional		
	Fully Furnished	Partial Furnished	Unfurnished	Rent Furniture
	Serviced	Non-Serviced		
Layout Preferred*	Style:			
	Number of Bedrooms:		Number of Living rooms:	
	Number of Bathrooms:		Study room:	
	Pool: Yes	No	Not important	Garden: Yes No Not important
Date/s Available for Viewing*				
Approx. Lease Start Date*				



Leasing Term* (Apartment)	6 months	1 year	18 months	2 years
(House)	2 years	3 years		
Utilities Allowance	Not included	Included	Allowance:	
Property Location*	South Jakarta	CBD	Others:	
Property Size preferred	Square meters:	Includes:		
Move Requirements	Need to arrange	Booked already by	No need	
Neighbourhoods*	Cilandak	Cipete	Menteng	Pejaten
	Kemang	Kebayoran Baru	Kuningan	Pondok Indah
	Others:			
Daily Transportation	Private	Others:		
Preferred School	JIS Pattimura	BIS	NZIS	
	JIS Pondok Indah	AIS	Others:	
	Max. Travel time:	minutes		
Do you have pets?	Yes No			
	If Yes, How many?			
	Please specify type of pet:			

Documentation and Payment	
Who will approve the lease?	Company Client
Who will pay the rental?	Company Client
Who will pay the utilities?	Company Client
Other Notes:	